

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, February 11, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

Minutes of Regular Meeting – January 21, 2025

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on January 21, 2025 and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session – January 21, 2025

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the executive session held on January 21, 2025 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1946

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Claim Ordinance No. 1946 in the total amount of \$787,741.58 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

Public Comment – None

Old Business

Attorney Dan McCormick provided an update of a show cause account.

New Business

Review And Final Disposition of Executive Session Records

The Board reviewed the written minutes of the meeting of March 21, 2023, to determine if the verbatim records could be destroyed as provided by state statute. A motion was made by Trustee Wang seconded by Trustee Sejnost approving destruction of the verbatim record of the executive session held on March 21, 2023, as provided by state statute. The motion carried. (Votes recorded: Ayes–Sejnost and Wang. Abstain–Eddington.)

Five-Year Financial Plan and Budget Review – Fiscal Years 2025-2026 to 2029-2030

General Manager Underwood presented the following budget documents: Five-Year Financial

Plan for Fiscal Years 2025-2026 to 2029-2030, Notice of Availability of Fiscal Year 2025-2026 Appropriation Ordinance/Budget for public review, revised Budget Calendar, and the proposed Appropriation Ordinance for Fiscal Year 2025-2026. She reviewed the Five-Year Plan including planned expenses and anticipated revenues to the General Corporate, Improvement, Construction, and Public Benefit funds. Board expressed reservations on the rate increases for years 2 through 5 of the five-year plan. The Notice of Availability of the Fiscal Year 2025-2026 was recommended to be published in the local paper on February 13. Final approval of the Five-Year Financial Plan and the Appropriation Ordinance is scheduled for the March 18 regular meeting. A motion was made by Trustee Eddington and seconded by Trustee Wang authorizing publication on February 13 of the Notice of Availability of Fiscal Year 2025-2026 Appropriation Ordinance/Budget for public review. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for January. Trustee Eddington requested that B&W and staff work towards having a rough idea of the total financial needs that will be identified in the facility plan to provide the Board when the budget and five-year financial plan are presented in 2026.

Questions and Comments

General Manager Underwood reviewed the additional documents Sewer System Maintenance Supervisor Freer included in his monthly report.

Trustee Eddington commended staff for their hard work preparing the annual budget and expressed his appreciation for staff working on the new accounting system and billing portal. He congratulated Reese Berry for his 15 years of service with the District and Siamak Azarnia on his 10 years.

Trustee Wang also congratulated Reese Berry for his 15 years of service with the District and Siamak Azarnia on his 10 years. He expressed his appreciation to Trustee Eddington for his insight regarding the budget and staff for their hard work preparing it.

Trustee Sejnost also congratulated Reese Berry for his 15 years of service with the District and Siamak Azarnia on his 10 years. She inquired about the issues with CHP 1 and the recent assessment from Nissen. Lastly, she noted the CSWEA “Water’s Worth It” contest for local middle school students.

A motion was made by Trustee Eddington seconded by Trustee Wang to adjourn the regular meeting at 9:44 p.m. The motion carried.

Approved: March 18, 2025

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk