

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 16, 2024, convening at 7:05 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick. Derek Wold and Jason Ruffatti of Baxter and Woodman also attended.

Minutes of Regular Meeting – June 18, 2024

A motion was made by Trustee Eddington seconded by Trustee Wang approving the minutes of the regular meeting held on June 18, 2024 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1939

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1939 in the total amount of \$1,227,172.94 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Public Comment

Attorney Dan McCormick reviewed a request from the homeowner at 5117 Brookbank Rd, Downers Grove regarding a section of his private force main that was replaced by the Village's contractor. After discussing the request, the Board and General Manager Underwood asked Attorney McCormick to draft a response.

New Business

2024 Tax Levy Ordinance

Administrative Supervisor Shaw presented a memo reviewing the calculation and application of the Levy Ordinance for Fiscal Year 2023-2024 reflected in real estate tax bills paid in 2023. This item was for informational purposes only.

Administrative Supervisor Shaw presented the proposed Levy Ordinance for Fiscal Year 24-25 in the amount of \$1,579,614 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program. This levy will be reflected in real estate tax bills due in 2024. A motion was made by Trustee Eddington seconded by Trustee Wang adopting the Levy Ordinance for Fiscal Year 2024-2025 in the amount of \$1,579,614 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program and authorizing the President and Clerk to sign same, adopting the Certificate of Levy and authorizing the Clerk to sign same, and authorizing Assistant Clerk Shaw to sign the Certificate of

Inapplicability. The motion carried. (Votes recorded: Ayes-Sejnost, Wang and Eddington.)

Annexation Ordinance AO 2024-04 – 6130 Fairview Avenue, Downers Grove

Staff presented Annexation Ordinance No. AO 2024-04 for the annexation of the single-family lot located at 6130 Fairview Avenue, Downers Grove. A motion was made by Trustee Wang seconded by Trustee Eddington accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2024-04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

2024 Sewer Rehabilitation Contract Award

General Manager Underwood reviewed the bids for the 2024 Sewer Rehabilitation, which were opened on July 11. Five bids were received. A motion was made by Trustee Eddington seconded by Trustee Wang awarding the contract for the 2024 Sewer Rehabilitation to the lowest responsive, responsible bidder, Hoerr Construction, Inc., in the amount of \$1,497,724.00 and authorizing the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

2024 Sanitary Sewer Televising Services Contract Award

General Manager Underwood reviewed the bids for the 2024 Sanitary Sewer Televising Services, which were opened on July 11. Eight bids were received. A motion was made by Trustee Eddington seconded by Trustee Wang awarding the contract for the 2024 Sanitary Sewer Televising Services to the lowest responsive, responsible bidder, Sewertech LLC, in the amount of \$127,622.90 and authorizing the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Facility Plan Update

General Manager Underwood reviewed the Facility Plan scope of work. She reviewed what facility planning is, why DGSD needs a facility plan now and the scope of work which includes collection of existing data, WWTC needs analysis, WWTC modeling, WWTC alternative analysis, lift stations and force mains analysis, collection system analysis, and the facility plan report.

Questions and Comments

Administrative Supervisor Shaw discussed the delay the District has been experiencing with receiving mail from the post office resulting in late payments and other issues with accounts receivable.

Trustee Eddington expressed his thanks to District staff and families who participated in the Downers Grove Fourth of July parade.

Trustee Wang also expressed his thanks to District staff and families who participated in the Downers Grove Fourth of July parade. He welcomed Jackie Hawking, the temporary Sewer System Clerical Worker, to the District. Trustee Wang thanked staff for providing a tour of the

wastewater treatment center for the Plumbing Contractors Association of Greater Chicago. He inquired about the District discontinuing the P.O. box and the progress of the accounting software replacement.

Trustee Sejnost welcomed Jackie Hawking, the temporary Sewer System Clerical Worker, to the District. She noted the new safety decals for the sewer maintenance trucks, the IPRF course Maintenance Mechanics Adam Cioni and Marcus Hernandez attended, and the OSHA training Marcus Hernandez completed. She also expressed her thanks to District staff and families who participated in the Downers Grove Fourth of July parade. She inquired about recent workshops on Team Effectiveness. Trustee Sejnost noted the CHP 1 and 2 issues, noted in Maintenance Supervisor Whitefleet's report. She inquired about the Arrow Gear pretreatment permit, noted in Laboratory Supervisor Berry's report. She also inquired about the delay in receiving grease hauler payments. She thanked staff for providing a tour of the wastewater treatment center for the Plumbing Contractors Association of Greater Chicago. Lastly, Trustee Sejnost inquired about the new timekeeping software.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 9:19 p.m. The motion carried.

Approved: August 20, 2024

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk