

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, September 24, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang and Mark Eddington, General Manager Amy R. Underwood, and Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

Minutes of Regular Meeting – August 20, 2024

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on August 20, 2024, and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1941

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Claim Ordinance No. 1941 in the total amount of \$635,691.11 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Public Comment – None

Old Business

Attorney Dan McCormick provided an update regarding the homeowner at 5117 Brookbank Rd, Downers Grove regarding a section of his private force main that was replaced by the Village's contractor.

New Business

Investment Account with Charles Schwab

General Manger Underwood reviewed staff's request to open an investment account with Charles Schwab. Upon opening an account with Schwab, part of the District's excess funds currently residing in the Illinois Funds Money Market account will be invested in different certificate of deposit accounts in increments of \$250,000 to remain at the FDIC insured limits, US Government Treasuries, or Money Market Mutual Funds which are backed by US Government Treasuries, all in compliance with the District's current investment policy and the Illinois Public Fund Investment Act. A motion was made by Trustee Wang and seconded by Trustee Eddington to open an investment account with Charles Schwab naming the General Manager Amy R. Underwood and Treasurer Carly Shaw as authorized users on the account and authorizing Board President Amy E. Sejnost to sign the Required Certificate of Authority and Corporate Resolution on the account application. The motion carried. (Votes recorded: Ayes- Sejnost, Wang and Eddington.)

Facility Plan Update

General Manager Underwood reviewed the Facility Plan updates for August.

Questions and Comments

Trustee Wang noted he appreciated the positive feedback and helpful suggestions provided by the Center for Government Studies team for the Illinois Local Government Efficiency Act. He noted the new chemical-identifying signs located on buildings around the wastewater treatment center. He noted the repairs to Primary Clarifier 2 valve, Hobson Pump 4 overhaul, CHP 1 oil consumption and upcoming turbo replacement, battery replacement for CHP 2, and shop pipe threader procurement, noted in Maintenance Supervisor Whitefleet's monthly report. He noted there were zero excess flow events during August, the surcharge sampling program will begin this fall and the collaboration with the high school student ended, noted in Laboratory Supervisor Berry's monthly report. He noted the thank you email from Waubonsee Community College about the grant they received to fund the college's technician training certificate, "Waubonsee Water Ways: Building Pathways to Careers in the Water Sector." Trustee Wang expressed he was looking forward to the District's upcoming annual open house. He congratulated Amy Underwood on her five years of service with the District. He also congratulated Dwayne Carpenter on his retirement. He acknowledged the hiring of a new sewer system technician. Lastly, he noted the 1976 Illinois Association of Sanitary Districts article about the District.

Trustee Eddington inquired about potential government cooperative efficiencies opportunities. He inquired about the user billing monthly summary and asked if a graph could be provided summarizing a few years of data. He congratulated Amy Underwood on her five years of service with the District. He also congratulated Dwayne Carpenter on his retirement. Trustee Eddington commended Sewer System Maintenance Supervisor Freer and his staff for cleaning over 40 miles of sewer so far this year. He inquired how the District's finances were at this point in the fiscal year in comparison to the budget. Trustee Eddington asked what the District gives to employees in recognition of milestone years of service and suggested giving a small gift card. Lastly, he inquired whether the District keeps spare pumps.

Trustee Sejnost congratulated Amy Underwood on her five years of service with the District and thanked her for her leadership. She also congratulated Dwayne Carpenter on his retirement. She noted a new sewer system technician was hired. Trustee Sejnost noted the Hobson Pump 4 overhaul, noted in Maintenance Supervisor Whitefleet's monthly report and expressed her appreciation for his detailed report. Lastly, she noted the thank you email from Waubonsee Community College about the grant they received to fund the college's technician training certificate, "Waubonsee Water Ways: Building Pathways to Careers in the Water Sector."

General Manager Underwood gave an update on the ATO replacement project.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 8:13 p.m. The motion carried.

Approved: October 15, 2024

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk