

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 15, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Sewer System Maintenance Supervisor Todd M. Freer, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

Minutes of Regular Meeting – September 24, 2024

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on September 24, 2024, and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1942

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1942 in the total amount of \$914,169.22 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Public Comment – None

New Business

Open House Summary

Administrative Supervisor Shaw presented a summary of the annual Open House held on Saturday, October 5. Approximately 263 people were in attendance and 12 tours were given to a total of 184 people.

Operations Report – Collections System Operations and Maintenance

Sewer System Maintenance Supervisor Freer presented an operations report reviewing sewer system operations and maintenance. The report reviewed sewer system maintenance responsibilities including location requests (JULIE), response to customer calls, system integrity investigations, cleaning, repair and rehabilitation, and maintenance asset database.

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for September.

Questions and Comments

Trustee Eddington congratulated staff on a job well done for the annual open house. He congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician.

Trustee Wang also congratulated staff on a successful annual open house. He thanked Sewer System Maintenance Supervisor Freer for his presentation. He congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician. Trustee Wang noted the increase in past due charges for user billing. He noted the Digester 1 and 2 control room doorway infill and Earlston pumps 1 and 2 intake pipe repairs, noted in Maintenance Supervisor Whitefleet's report. He noted there were zero excess flow days in September. Lastly, commented on the Treasurer's report for August.

Trustee Sejnost also congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician. She inquired about an employee injury that involved a wedding ring. She thanked Staff for a successful annual open house. She noted the Digester 1 and 2 control room doorway infill, Earlston pumps 1 and 2 intake pipe repair, and CHP system updates, noted in Maintenance Supervisor Whitefleet's report. She thanked Sewer System Maintenance Supervisor Freer for his presentation and congratulated Brandon Morris for completing NAASCO PACP pipe inspection training. Trustee Sejnost noted the restoration work for Venard force main replacement project and inquired about the Ogden Avenue lining project, noted in Sewer Construction Supervisor Shaffner's report. She noted the thank you message from a BSSRAP customer and the final report for the Curtiss Street trunk sewer rehabilitation. Lastly, she inquired about the time of the Decennial Committee meeting in October.

A motion was made by Trustee Eddington seconded by Trustee Wang to adjourn the regular meeting at 9:06 p.m. The motion carried.

Approved: November 19, 2024

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk